

# LNADA Follow-up Training Workshop

Day 2 – Session 2: Applied Restoration – Walkthrough

**28 May 2026 | 10:40–12:00**

# What we'll do in 80 minutes

End-to-end restoration of **one LSB dataset**:

1. Bring in the existing metadata
2. Apply the new template
3. Fill any gaps
4. Attach supporting documents
5. Add variable-level metadata (if available)
6. Publish to the test catalog
7. Verify the result

**Working file (on screen):** *d2s2-restoration-walkthrough-checklist.xlsx* — trainer ticks each step as it completes.

**Exit:** the dataset visible and complete on the test catalog.

# Why this dataset first

We chose a well-documented LSB census dataset with:

- Complete supporting materials (questionnaires, manuals, reports)
- Microdata available
- A clean metadata record

It's the textbook restoration case — easier to learn the recipe on a clean dataset before adapting to messier ones.

# Step 1 – Bring in the existing metadata

The Metadata Editor reads the existing metadata file and pre-populates most of the form automatically.

About 60–70% of fields are filled by this step.

# Step 2 – Apply the customised template

Bind the LSB template we signed yesterday to this project.

You now see only the LSB-relevant fields, with Lao labels.

# Step 3 – Fill the gaps

Scroll through each section. For each empty required field, fill it.

Common gaps: Lao title, depositor, citation requirement, contact.

**About 25 minutes for this step.**

# Step 4 – Attach supporting documents

Upload the questionnaires, manuals, reports, and any tabulation files.

Each gets a title, description, and language tag.

# Step 5 – Variable-level metadata

If the dataset has microdata available, upload it. The Editor reads the variable names, labels, and value labels.

**For metadata-only datasets:** skip this step.

# Step 6 – Publish to the test catalog

Publish the project. The Editor packages everything and pushes it to the catalog.

Confirm: publish status shows as completed.

# Step 7 – Verify

Open the dataset's public-facing page. Check:

- Title in EN + Lao
- All sections display
- Supporting documents downloadable
- Variables searchable (if uploaded)

If anything looks wrong, troubleshoot.

# Pause – questions before hands-on

Five minutes before lunch.

- Anything in the recipe that needs clarification?
- Anything specific to your assigned dataset?

**After lunch: you drive, one dataset each, 60 minutes.**